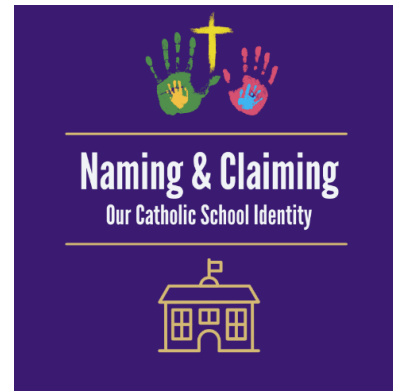




Ontario Catholic School  
Trustees' Association



## 2022 CATHOLIC TRUSTEES SEMINAR

October 12, 2021

**MEMO TO:** Trustees, Directors of Education, and Student Trustees  
— All Catholic District School Boards

**CC:** Board Secretaries and Administrative Assistants  
— All Catholic District School Boards

**FROM:** Margaret Binns, Director of Administrative Services

**RE:** **OCSTA 2022 Catholic Trustees Seminar – January 14 & 15**

**LOCATION:** Delta Hotels by Marriott Toronto Airport & Conference Centre

**ATTACHMENT:** Preliminary Program, OCSTA's Duty of Care Statement, Venue's Proof of Vaccination Guidelines

### 2022 Catholic Trustees Seminar – January 14 - 15

We are pleased to invite Trustees, Directors of Education, and Student Trustees of Ontario Catholic District School Boards to attend OCSTA's 2022 Catholic Trustees Seminar, which will be held on Friday, January 14<sup>th</sup> and Saturday, January 15<sup>th</sup>, 2022. This event will be held in person at the Delta Hotels by Marriott Toronto Airport, 655 Dixon Road, Toronto, ON M9W 1J3 with the option to attend virtually, and will offer the opportunity for OCSTA members to:

- **Participate/network** with other Trustee peers across the province in what promises to be an enriching and empowering event.
- **Learn** more about current and emerging issues in Catholic education.
- **Engage** subject experts in discussion on issues important to your role as a guardian and advocate for Catholic education.
- **Gather in prayer and celebrate the Eucharist** as a provincial community of Catholic school board leaders.

Please see further details below and click [here](#) to register for the Catholic Trustees Seminar.

# Catholic Trustees Seminar – Registration and Hotel Reservations

## REGISTRATION

*In order to efficiently process all registrations in a timely manner, kindly register no later than November 30, 2021.*

### **In-person Rate**

\$508.50 (\$450.00 + \$58.50 HST)

### **Virtual Rate**

\$226.00 (\$200.00 + \$26.00 HST)

### **Student Trustee Fee**

(same as above)

### **Additional Dinner Ticket**

\$90.40 (\$80.00 + \$10.40 HST)

The in-person registration fee includes meals and admission to all sessions.

The virtual registration fee includes audio and video access to all sessions.

Non-registrants attending Friday night's dinner must purchase a dinner ticket.

Registration for both in-person and virtual attendance may be completed online by clicking [here](#).

## CANCELLATION POLICY

### **Registration Fees:**

- **Until December 3, 2021** – full refund
- **December 4 to 17, 2021** – 50% of the registration fee will be refunded.
- **After December 17, 2021** – no refund, under any circumstances, will be issued. Substitutions are welcomed.

### **Additional Dinner Ticket:**

A full refund will be issued for cancellations received by **January 5, 2022**. No refunds, under any circumstances, will be issued after that date. Substitutions are welcomed.

## CANCELLATION POLICY - Continued

All cancellations must be submitted in writing to Marie Palombi at [mpalombi@ocsta.on.ca](mailto:mpalombi@ocsta.on.ca) within the specified timelines.

**PLEASE NOTE:** A change in the format of attendance will activate the Cancellation Policy. Any residual amounts that result from a cancellation (ie: 50% or 100%, based on the date of cancellation) will be applied to your new attendance option. Substitutions are welcomed.

## HOTEL RESERVATIONS

### **Room Rates:**

The Delta Hotels by Marriott Toronto Airport has set aside a block of rooms for delegates and guests starting at the discounted rate of **\$139.00/night + applicable taxes and fees**.

### **Room Reservation Procedure:**

To secure the OCSTA discounted rate, **rooms must be booked by December 22, 2021 and only after delegates have registered for the event**. After this date the rate will be provided on the basis of availability. To book hotel rooms *for Seminar registrants only*, please call 1-800-721-7033 or 416-244-1711 (group name "OCSTA").

### **Parking:**

A reduced parking rate of \$10.00/day is offered to registered hotel guests.

## COVID-19 PROTOCOL

**Please be reminded that the Government of Ontario, in consultation with the Chief Medical Officer of Health requires that individuals be fully vaccinated and provide proof of their vaccination status, along with government issued picture ID (ie: Driver's License) in order to access the venue.**

Please contact Marie Palombi at [mpalombi@ocsta.on.ca](mailto:mpalombi@ocsta.on.ca) if you have any questions.