CANADIAN CONFERENCE ON DEMENTIA
ABSTRACT SUBMISSION GUIDELINES

Join us on November 2-4, 2023 at the Sheraton Centre Toronto Hotel for the 11th Canadian Conference on Dementia. Come and share your newest and best initiatives, innovations and research in any area of Dementia and help us create another year of rich programming. Click here to visit the website for more information about the conference.

Regulations and Procedures for Abstract Submission

- All abstract submissions must be made by the authors of the abstract.
- Authors may offer more than one abstract for submission.
- Presenting authors must be fully paid CCD registrants. Abstracts attributed to presenting authors not registered by September 21st, 2023 will be considered withdrawn and will not appear in the abstract publication.
- Abstracts must total 500 words or less. Scientific characters are acceptable. Diagrams and graphs will not be accepted. To upload your presentation, please follow the instructions on the submission form.
- All abstracts are to be submitted online. Abstracts submitted via email will not be accepted.
- All those who submit must certify that their abstract is an original work and has not been, and will not be, published in a Canadian journal prior to the 11th CCD.
- All abstracts that are approved will be presented as posters during the CCD poster session.
- All abstracts that are approved for the oral presentations will be given 10 minutes to present.
- The official language of the 11th CCD conference is English. Translation services will not be provided.
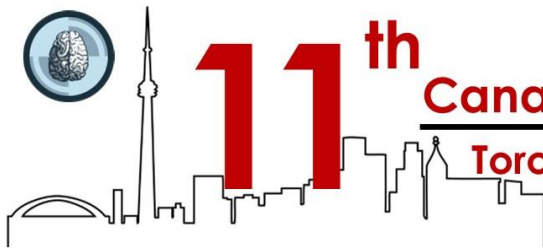
Deadline

All abstracts must be submitted no later than **July 28th, 2023** for work that is completed by the conference date (November 2nd, 2023).

Abstract Review Process

- All abstracts will be reviewed by the 11th CCD Scientific Committee.
- The Committee will evaluate appropriateness and completeness of the information as well as scientific merit.
- All submissions will be acknowledged and assigned an abstract number.
- All abstract rejections made by the Committee will be final.

Notice of Status of Abstract

You will be contacted by the end of August, 2023 if your abstract submission has been accepted or not. All accepted abstracts will be presented as posters. The Scientific Committee will only choose 5 posters for oral presentations during the conference.

Submission Guidelines

Step 1: Add Primary Author
- First and Last Name
- Credentials (e.g. BSc)
- Affiliation (please submit only 1)
- Mailing address with postal code
- Phone number
- Email

Step 2: Add Co-Author
- First and Last Name
- Credentials (e.g. BSc)
- Affiliation (please submit only 1)
- Email

Step 3: Title
Type the title as a sentence beginning with a capital and capitalizing only proper names.

Step 4: Abstract
Please address the following sections: Background/Objectives; Methods; Results; Conclusion
Note: Please do not include tables, or graphs.

Step 5: Preferred Presentation Format
Would you be willing to do an oral presentation? Yes or No
Should your abstract be accepted at the conference for an Oral or Poster Presentation, do you consent to having your slides/PDF Poster available on the conference web site? Yes or No

Step 6: Consent
I certify that this abstract is an original work and has not been, and will not be, published in a Canadian journal prior to the 11th CCD.

Step 7: Submit Abstract
Click submit and a confirmation screen will appear. The primary author will also receive a confirmation email.

Review or Edit your Abstract
Click on View all Abstracts in the left hand menu. Click action and then click view. This will take you to your abstract submission where you can review and make any changes. Ensure to click Submit once all changes are complete.

Questions?
Conference Services
conferences@uhn.ca