Planning an IPE/IPC Initiative Workbook



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Design Framework

1. What is the overall goal of this initiative at the interprofessional and profession-specific levels?
    - What is your great hope for what might be possible with the initiative you would like to pursue?
    - Why is this initiative being developed/implemented?
    - What is important to consider about the environment or system in which this initiative will live?

Design Framework

2. What are the external/internal drivers influencing development of this initiative?
    - What do we already know about the initiative (e.g. literature) that would inform how you build your initiative?

Design Framework

3. What are the specific IPE/IPC objectives of this initiative?
   E.g.
   - CIHC Competencies
   - Content
   - Essential elements of collaboration
   - Other?

Design Framework

4. Who are your potential partners/collaborators?
    - Who are the individuals (or groups) that are critical in either “making” or “breaking” your initiative?
    - Why would these individuals/groups be interested in this initiative? What’s in it for them?
    - What role could they play in enabling your initiative to be successful?

Design Framework

5. Who are the **key players** in designing, implementing and evaluating this initiative and how will they work together?

Key Players

- Who are the people who can do the "work"?
- What will their roles and responsibilities be?

How will you work together (process)?

- How will you involve them?
- How will you build group trust and cohesiveness?
- How will you ensure good communication?
- How will you deal with differences of opinion?

Design Framework

6. What exists in your context that could be readily adapted to your IPE/IPC initiative?

   E.g.
   - The patient/client population
   - The practice site(s)
   - The participants (learners)
   - The timing (scheduling, length of program)
   - Other?

Design Framework

7. What methods and tools will you use to operationalize your objectives?
   E.g.
   - Interactive Learning
   - Simulation
   - Other?

Design Framework

8. How is the system aligned with the initiative in considering its smooth implementation?
   E.g.
   - Leadership
   - Organization structure
   - Resources
   - Tools
   - Other?

Design Framework

9. Who will you engage with to co-create your evaluation?
(For a step-by-step guide on how to create your evaluation plan, please see Appendix)

Design Framework

10. How will you address the sustainability of this initiative?
    E.g.
    - Funding
    - Changing the culture
    - Organizational support
    - Other?

Appendix: Planning the Evaluation of Your Initiative

A. Initiative information

1. Name of initiative:

2. Brief description of initiative: Why was this initiative developed/implemented? What is the environment or system in which this initiative lives? When was this initiative developed/implemented? What is the purpose for evaluating this initiative at this time? *(inform development or ongoing improvement, accountability, marketing, etc.?)*

3. Key partners/collaborators: Who are the "voices" in your system for this evaluation?

Are all the voices in your system created equal? Are there voices that are missing that need to be engaged in creating the evaluation plan? Are there synergies across the voices? *These are critical questions to determine the priority of your evaluation questions or objectives.*

4. What are the collective hopes for this initiative? Ask the following questions to the voices identified in question #3 above;

- *It is 3-5 years in the future and your project/initiative has far exceeded your expectations. This project/initiative is living in the system in such a way so that its highest possible potential has been realized. You are so proud and fulfilled to be part of this work.*
    a. *Where is it living?*
    b. *Why are you proud of it? What are you saying about it? What are others saying about it?*
    c. *What difference is it making? What impact is it having? On whom or what is it having an impact?*

B. Evaluation Plan

1. Grounded in your collective hopes for this initiative, what questions do you want to answer first? What questions appeal to the greatest number of system voices? *(Choose only 1 or 2 evaluation questions first; any more than that may not be feasible)*

2. For each of the questions that you identified in #1 above, complete the following table

Question	What information will you need?	Where will you get it? (Sources)	How will you get it? (Methods and Tools)	When will you get it? (Process)	Who will get it? (Most Resp. Person)